



HALL HIRE AGREEMENT

ROOMS AVAILABLE FOR HIRE

The Centre must be vacated by 10.00 pm Sunday to Thursday and by 11.30 pm Friday to Saturday due to residential zoning, no alcohol is to be served after 11.00 pm.

**FEE'S -
\$ Per Hour
Including Kitchen
Including GST**

HALL (full area)



**Casual Hirers
\$50.00**

**Permanent Hirers (non-community groups)
\$35.00**

**Community Groups
\$25.00**

***Capacity*
80**

CRAIG ROOM



**Casual Hirers
\$30.00**

**Permanent Hirers (non-community groups)
\$23.00**

**Community Groups
\$15.00**

***Capacity*
20**

HEMPEL ROOM



**Casual Hirers
\$30.00**

**Permanent Hirers (non-community groups)
\$23.00**

**Community Groups
\$15.00**

***Capacity*
10**



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<p align="center"><u>HAMPTON ROOM</u></p> 	<p align="center">Casual Hirers \$31.00</p> <p align="center">Permanent Hirers (non-community groups) \$28.00</p> <p align="center">Community Groups \$17.00</p> <p align="center">Capacity 25</p>
<p align="center"><u>BACK SPARE OFFICE</u></p> 	<p align="center">Casual Hirers \$25.00</p> <p align="center">Permanent Hirers (non-community groups) \$19.00</p> <p align="center">Community Groups \$17.00</p> <p align="center">Capacity 6</p>

Individual Hirers - \$650.00 Bond, Permanent Hirers - \$300.00 Bond

ALL BONDS ARE PAYABLE BY CASH OR CREDIT CARD ONLY - FOR ANY OUT OF HOURS HIRE

IMPORTANT

All Children's parties are to be held in the Occasional Care Room.

INSURANCE

All Hirers must provide their own Public Liability Insurance

DEFINITIONS

Casual Hirers - A group/person that makes an irregular or once off booking.

Permanent Hirers - A group/person that makes 8 or more bookings per year.

Community Groups - Not for Profit Groups.



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**FEE'S -
\$ Per Hour
Including Kitchen
Including GST**

CHILDREN'S Room and Playground



Casual and Permanent Hirers (non-community groups)

\$275.00 (4 hours)

Community Groups

\$200.00 (4 hours)

Capacity
30

IMPORTANT - Please note we have children with anaphylaxis that attend our Children's Programs and the following food items **MUST NOT** be served within the Centre Building or outside areas.

- Nuts or nut products
- Eggs

Please ensure that all tables, chairs and equipment are cleaned with hot soapy water, and that the room and equipment is sprayed with Glen 20 upon leaving.



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